

SPORTABILITY

Cerebral Palsy Sports Association of British Columbia
780 SW Marine Drive Vancouver, BC V6P 5Y7
Tel: (604) 324 1411
Website: www.sportabilitybc.ca
Charitable registration # 11884 8746 RR0001



MEMO TO : ALL CURRENT MEMBERS
FROM : Ross MacDonald, Executive Director
RE : ANNUAL GENERAL MEETING

A. NOTICE OF ANNUAL GENERAL MEETING

The Annual General Meeting of the SportAbility /Cerebral Palsy Sports Association of British Columbia will be held on:

*November 5, 2017 at 12:00pm
at
780 SW Marine Drive Vancouver*

For members outside of the Lower Mainland there will be an opportunity to attend via teleconference. It is important that as many members as possible attend so they can hear about past year successes and plans for the next year.

Please contact Ross MacDonald (rossm@sportabilitybc.ca) by email to register for the AGM.

The AGM agenda will be posted on our website www.sportabilitybc.ca

B. CALL FOR SPECIAL RESOLUTIONS (TO AMEND THE BY LAWS)

Proposals for special resolutions to amend the bylaws should be completed on the attached forms and returned to SportAbility at the above address. Proposals for special resolutions are reviewed by the board to ensure they fall within our mandate and are allowed under the Society's Act of B.C. prior to presentation at the AGM.

The deadline is October 12, 2017 5:00pm (PST)

Please check out the website for special resolutions that will be presented to the AGM.

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C. CALL FOR NOMINATIONS TO THE BOARD OF DIRECTORS

We are keeping the nominations open until:

October 5, 2017 5:00pm (PST)

Positions open for election for two year terms:

1. Vice President
2. Secretary
3. Director
4. Director
5. Director

ROLES AND TIME COMMITMENT INVOLVED

The Board of Directors meets six times per year usually by teleconference or face to face (Board member location permitting).

The Association will pay for expenses of Directors outside of the lower mainland to attend meeting held in Vancouver (if funding permits).

VICE PRESIDENT (Two year term)

The Vice-President shall carry out the duties of the President during the President's absence, and shall perform such other duties as are designated by the Board or the Executive Committee.

SECRETARY (Two year term)

The Treasurer shall be responsible for overseeing the financial records of the Association, and shall perform such other duties as are designated by the Board or the Executive Committee.

DIRECTOR (Two year term)

These individuals may be assigned specific duties by the Board such as Sports committee chair or representatives to outside groups, Canadian CP Sports Rep and BC Sports and Fitness Council Rep. They are responsible for reporting back to the board.

TIME COMMITMENT

Attend all meetings of the Executive Committee, Board of Directors, and Annual General Meeting.

It is preferred all submissions be sent by email to Ross MacDonald, Executive Director at rossm@sportabilitybc.ca. If you would like to mail it in it must be received by the dates above. If you have any questions please contact Ross at rossm@sportabilitybc.ca.