

EVENT DISCIPLINE PROCEDURE — Conditionally Approved

CATEGORY: 1.0 High Performance

SECTION: 1.2 Events

POLICY: 1.2.1 Event Discipline Procedure

APPROVED:

REVIEW DATE:

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*** This Event Discipline Procedure does not supersede or replace the CPSABC's Discipline and Complaints Policy ***

DEFINITIONS

The following terms have these meanings in this Policy:

- "Association" – Cerebral Palsy Sports Association of British Columbia.
- "CPSABC" - Cerebral Palsy Sports Association of British Columbia
- "Event" – An CPSABC- sanctioned event or National event attended by CPSABC Individuals
- "Individuals" – All categories of membership defined in the Association's Bylaws, as well as all individuals employed by or engaged in activities with the Association including, but not limited to, athletes, coaches, support persons, convenors, officials, volunteers, managers, administrators, committee members, and directors and officers of the Association.

PURPOSE

The Association is committed to providing a competition environment in which all Individuals are treated with respect. This Procedure outlines how misconduct during an Event will be handled.

SCOPE AND APPLICATION OF THIS POLICY

This Procedure will be applied to all the CPSABC-sanctioned Events and International events attended by CPSABC Individuals.

This Procedure does not replace or supersede the CPSABC's Discipline and Complaints Policy. Instead, this Procedure works in concert with the Discipline and Complaints Policy by outlining, for a designated person with authority at an CPSABC-sanctioned event, the procedure for taking immediate, informal, or corrective action in the event of a possible violation of the CPSABC's Code of Conduct and Ethics.

MISCONDUCT DURING EVENTS

- Incidents that violate or potentially violate the CPSABC's Code of Conduct and Ethics, which can occur during a competition, away from the area of competition, or between parties connected to the Event, shall be reported to a designated person (usually the head official or on-site convenor) responsible at the Event.

- The CPSABC designated person at the Event shall use the following procedure to address the incident that violated or potentially violated the CPSABC's Code of Conduct and Ethics:
 - Notify the involved parties that there has been an incident that violated or potentially violated the CPSABC's Code of Conduct and Ethics
 - Convene a panel of either one person or three people (one of whom shall be designated the Chairperson), who shall not be in a conflict of interest or involved in the original incident, to determine whether the CPSABC's Code of Conduct and Ethics has been violated. The designated person at the Event may serve on the panel
 - The panel will interview and secure statements from any witnesses to the alleged violation
 - If the violation occurred during a competition, interviews will be held with the officials who officiated or observed the competition and with the coaches and captains of each team when necessary and appropriate
 - The panel will secure a statement from the person(s) accused of the violation
 - The panel will render a decision and determine a possible penalty if warranted
 - The Chairperson of the panel will inform all parties of the panel's decision
- The penalty determined by the panel may include any of the following, singularly or in combination:
 - Oral or written warning
 - Oral or written reprimand
 - Suspension from future competitions at the Event
 - Ejection from the Event
 - Other appropriate penalty as determined by the panel
- The panel does not have the authority to determine a penalty that exceeds the duration of the Event. A full written report of the incident and the panel's decision shall be submitted to the CPSABC following the conclusion of the Event. Further discipline may then be applied per the CPSABC's Discipline and Complaints Policy if necessary.
- This Procedure does not prohibit other Individuals from reporting the same incident to the CPSABC to be addressed as a formal complaint under the CPSABC's Discipline and Complaints Policy.
- The CPSABC will record and track all reported incidents.